RSC-AF-5
1957

Reference Subcommittee of the Advisory Committee

on

Foreign Language Publications

FIFTH ANNUAL REPORT
Calendar Year 1957

I. Responsibilities

The specific responsibility of the Reference Subcommittee is to insure the coordination of IAC indexing and control measures which provide access by subject to foreign language publications.

II. Objectives and Accomplishments for 1957

a. The Reference Subcommittee continued during 1957 to operate under the aegis of the IAC's Ad-Hoc Subcommittee on Information Processing (AHIP) as directed by the Chairman of the Advisory Committee on Foreign Language Publications (ACFLP) on 13 January 1956.

b. During 1957 AHIP took the following actions on matters relating to Reference Subcommittee responsibilities:

1) Issued a Guide to Intelligence Periodicals published at Headquarters. (WGULISP-R-1, 6 December 1957) The scope statement provided with each periodical title describes open literature coverage wherever appropriate, e.g. as in the case of most FDD titles.

2) Recommended standards for the citation of enclosures supplied with IAC information reports. Many enclosures consist of open literature and citation in the past has raised many identification and handling problems for reference personnel. By the end of the year, many of the member agencies had incorporated major portions of the new standards in their operating procedures.

3) Developed a new classification for coding of area references in intelligence documents and open literature enclosures. The Air Force Minicard operation began experimental use of the scheme in October. CIA expected to begin its use in 1958.
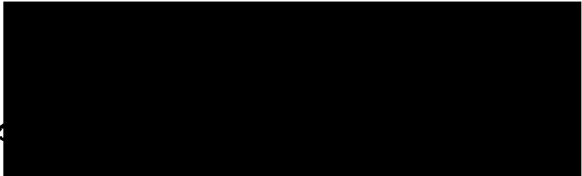
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4) Planned a major revision of CIA's Intelligence Subject
Code (ISC) to meet the subject classification requirements
of all IAC agencies and directed that the revision be
completed during 1958 with the advice and assistance of
a classification specialist from the Library of Congress.
This program will have direct bearing on the indexing of
open literature enclosures.

5) Established a Standing Group on Inter-Library Services
which met frequently during 1957 to identify the reference
resources of the community and to improve their accessibility
for intelligence research purposes.

III. Projects Planned

In the last quarter of the year, AHIP began discussion of proposals for
termination of its ad hoc status and reconstitution under the IAC as a
permanent Subcommittee on Documentation with revised terms of reference.
These envision permanent transfer of Reference Subcommittee responsibilities
from ACFLP to the new organization.

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